



Starting a Business Information Session

AGENDA

Welcome to our Starting a Business Info Sessions! These sessions are broken into two parts, so you have time to ask questions and connect with other aspiring women entrepreneurs. SBIS is offered every week, and we alternate between parts 1 and 2 from week to week. These virtual sessions are from 12pm to 1pm Pacific Time. If you've participated in one part and you'd like to register for the other, please visit go.we-bc.ca/SBIS. ***Please check your email for Zoom login details.***

Part 1: How to Write a Business Plan

1. WeBC services to support women entrepreneurs in BC
2. Roundtable introductions
3. Resources you can access provided by WeBC
4. Get into the right mindset for business planning
5. 10 steps to write an effective business plan
6. Q & A

Part 1 Notes

Part 2: Making Your Business Official

1. WeBC services to support women entrepreneurs in BC
2. Roundtable introductions
3. Different types of business structures: Sole proprietorship, partnership, incorporation
4. Licenses and permits
5. Naming and registering your business
6. Taxes
7. Building an online presence
8. Accessing financing

Part 2 Notes

Resources

You can access links to the resources we refer to during the sessions at go.we-bc.ca/SBIResources

Contact us

Thank you for attending the WeBC Starting a Business Info Session! If you have any questions after the session, please be in touch.

Email: clientservices@we-bc.ca **Phone:** 1.800.643.7014 ext. 112 **Website:** we-bc.ca

